## **CNYRTA/Centro Announcement of Vacant Position** Full-Time Bus Operators (Syracuse)

# **DEPARTMENT:**Operations - Central New York Regional Transportation Authority**SALARY RANGE:**Training Rate - \$20.60

Part-Time Rate (Upon successful completion of training) – \$23.60 Hour Top Rate: \$26.60

## **BASIC FUNCTIONS:**

- 1. Provide safe, courteous, on-time transportation to the general public and other designated groups in a variety of mass transit vehicles.
- 2. Adhere to traffic regulations.
- 3. Collect correct fares and issue transfers.
- 4. Communicate with the public regarding routes, schedules, and transfer points.
- 5. Communicate and interact with individuals of various backgrounds and abilities.
- 6. Communicate with the Operations Center by radio and provide verbal and written reports.
- 7. Punctuality and regular attendance are essential to provide dependable service to the public.

## **TRAINING:**

- 1. Paid training is provided to qualified candidates committed to a career with the Company.
- 1. Upon completion of the training program full-time opportunities will be offered.
- 2. Applicants must have a CDL-B permit or license (General Knowledge, Air Brake, and Passenger Endorsement portions of the exam) to be eligible for hire.
- 3. The 8-week training program provides exposure to all routes and runs within the Centro system. The program includes 3-weeks of in-classroom and on-bus instruction, followed by 5-weeks in the field. The first 3-weeks are primarily dedicated to classroom work (Monday Friday from 8:00am to 5:00pm) with one mandatory Saturday. The following 5-weeks are on-the-road training with Line Instructors and require trainees to work various hours of the day and night. Centro's hours of operation range from 4:20am to 1:15am. Centro trainers will advise you in advance of your schedule. Your training schedule may be demanding and could require you to work at least 3 Saturdays in order to learn all facets of the bus system.

## Training class begins October 17th

### **JOB REQUIREMENTS:**

- 1. Five years of licensed driving experience.
- 2. Valid NYS Commercial Driver's License (CDL) with passenger and air brake endorsements.
- 3. Acceptable driving record at the time of job offer.
- 4. High School Diploma or G.E.D., or equivalent experience.
- 5. Customer-focused attitude.
- 6. Physical ability to, safely, operate a bus and the ability to keep the bus under control at all times.
- 7. Completion of a physical examination conducted under article 19-A of the NYSDOT regulations.
- 8. Ability to communicate both verbally and in writing in the English language. Communicating with passengers both in the regular course of business and especially during an emergency is critical.
- 9. A drug test with a negative result must be taken no more than 30 days prior to beginning training. *NOTE: Bus operators are subject to random, post-accident, reasonable suspicion, return to work/return to duty, and follow-up drug and alcohol testing once they are hired.*
- 10. Current, complete driving record abstract from the state Department of Motor Vehicles is required upon hire; violations are evaluated by their severity and time frame.
- 11. Certain criminal and/or driving convictions will not necessarily bar you from employment consideration.

Qualified applicants are encouraged to submit an application and resume to:

#### Amanda Wilson Centro HR Department 200 Cortland Ave - PO Box 820 Syracuse NY 13205

Applicants may also visit our website at <u>www.centro.org</u> to view the job posting and apply electronically. CNYTRA reserves the right to select a candidate from within or outside the Company.

## CNYRTA is an equal opportunity employer and drug free workplace.

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